



UNIVERSITY OF LONDON  
External System

# REGULATIONS

# 2008–09

**Important document – please read**

Please read this booklet with care. It contains important information that governs your registration as an External student and your programme of study

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LLB degree

## **Important document – please read**

Regulations are reviewed and published annually, and are subject to change. Examinations, for example, are governed by the Regulations in force at the time of the examination and not at the time that a student initially registered. Students must, therefore, refer to the Regulations for the current year at all times.

All students are required to comply with the regulations, as well as the procedures, deadlines and instructions issued by the University in, for example, the student handbook/manual and Notice to candidates. The University is not responsible for any consequences arising from a student's failure to comply with these Regulations, procedures, deadlines or instructions.

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# LLB degree

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This booklet contains the Regulations for the LLB degree (known as the 'Programme Regulations') plus the General Regulations which govern all awards placed at the Certificate, Intermediate and Honours levels of the *Qualifications Framework for the External System* of the University of London. The two sets of Regulations should be read together.

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# Programme Regulations

## 1. Introduction

1.1 The University awards the degree of Bachelor of Laws, hereafter called the LLB degree.

1.2 Under these Regulations, students may take individual subjects from the LLB degree as Occasional students or as Supplementary subjects (see paragraph 1 of the General Regulations and paragraph 2.11 and 2.13 of these Programme Regulations).

1.3 A student who has been awarded the University of London Diploma in Law by external study will be deemed to have satisfied the entrance requirements for the LLB degree and may proceed to the degree as an External student (see also paragraph 4 of the General Regulations).

1.4 Students registered for the Diploma in Law may transfer to the LLB degree **provided** they satisfy the conditions specified in paragraphs 46 to 52 of Schedule C.

1.5 Students who have previously received an award of the University of London, or whose registration with the University was terminated because he or she had exhausted the permitted number of attempts at an examination may apply to register again in accordance with paragraph 2.10 of the General Regulations. However, applications will only normally be considered after a period of at least four years has passed since the student graduated or his or her registration was terminated.

## 2. Structure

2.1 The LLB degree is offered under four schemes of examination, as follows:

- **Scheme A** consists of **twelve** subjects, taken in three parts as an Intermediate examination and a Final examination which is divided into Part I and Part II.
- **Scheme B** consists of **twelve** subjects taken in four parts (known as First, Second, Third and Fourth Years).
- **Graduate Entry Route A** consists of **nine** subjects taken in two parts as a Level I examination and a Final examination.
- **Graduate Entry Route B** consists of **nine** subjects taken in three parts (known as First, Second and Third Years).

Full details are given in Schedule A.

2.2 Subject to satisfying the provisions in paragraphs 3.1 to 3.15 and Schedule A, a student may apply to change the choice of optional subjects at any stage. **However, no change will be permitted after a student has made entry to the examination in a particular year.**

2.3 In view of the rigorous demands of degree level study, students who are not engaged in full-time study, and in particular students with significant work or family commitments, are strongly advised to register for the examinations under **Scheme B** or **Graduate Entry Route B**. *Professional bodies in different jurisdictions may, however, have specific requirements regarding the period of study, the subjects offered or the maximum number of attempts permitted at an examination in order to satisfy the requirements for the Academic Stage of legal training. Students are advised to check with the professional bodies in the jurisdiction in which they intend to practise before selecting a Scheme or Route of*

*examination, especially Graduate Entry Routes (sometimes known as 'Senior status degrees').*

2.4 Students may apply to transfer between certain Schemes and Routes, as indicated in Schedule C.

## Qualifying Law Degree in England and Wales - the Solicitors Regulation Authority and the Bar Standards Board requirements

2.5 In England and Wales, the Solicitors Regulation Authority and the Bar Standards Board require students to meet the following requirements in order for the LLB degree to be a Qualifying Law Degree:

- The entire course of study, including any study for which credit transfer or exemption has been awarded (see paragraphs 4.4), must not be more than six years
- and**
- all Foundations of Legal Knowledge subjects (as defined in the professional bodies' qualifying regulations), including credits transferred in respect of those subjects from another degree programme (see paragraphs 4.4) must total at least 180 credits (90 European Credit Transfer System Credits)
- and**
- students must make no more than **three** examination attempts at any Foundations of Legal Knowledge subject
- and**
- where students have been permitted to transfer credits from another degree programme, the transferred credits must have formed part of a Qualifying Law Degree
- and**
- students are required to satisfy the Examiners in **EU law**
- and**
- students registered with effect from **1 September 2007** or later must satisfy the requirements for demonstrating subject specific and transferable skills, as agreed between the University and the Joint Academic Stage Board, by selecting *either* **Laws Skills Pathway 1** or **Laws Skills Pathway 2** (see paragraph 2.6).

2.6 Students registered with effect from **1 September 2007** or later who wish to obtain a Qualifying Law Degree as detailed in paragraph 2.5 are required to successfully complete a Laws Skills Portfolio, covering five skills areas:

- Legal research
- Autonomy
- Information technology
- Oral communication
- Team working

In addition, students must sit a short Laws Skills Portfolio examination.

Two Laws Skills Pathways are offered (see also paragraphs 8 and 9):

### (a) Laws Skills Pathway 1

Students take the **Laws Dissertation subject option** as one of their final-year subjects and, in addition, submit evidence of their dissertation research process for the Laws Skills Portfolio, along with evidence of achievement in the other skills areas.

### (b) Laws Skills Pathway 2

In addition to their final-year subjects, students undertake a small-scale independent research project as the evidence base

for the Laws Skills Portfolio, along with evidence of achievement in the other skills areas.

***On both pathways, students must in addition sit the Laws Skills Portfolio examination.***

2.7 Students should note that, at the request of the Solicitors Regulation Authority and the Bar Standards Board, the University is providing these bodies with details of proven examination offences, including any action taken by the University. The dissertation and research project will be checked using anti-plagiarism software.

### **Period of registration**

2.8 The minimum period of registration for the LLB degree from a student's effective date of registration, is as follows:

- **three** academic years under **Scheme A**
- **four** academic years under **Scheme B**
- **two** academic years under **Graduate Entry Route A**
- **three** academic years under **Graduate Entry Route B**

Further information is given in paragraph 5 of the General Regulations.

2.9 The maximum period of registration for the LLB degree is **eight** years from the effective date of initial registration.

2.10 Students who have not completed all the requirements of the programme for which they are registered within the maximum period of registration may apply for a renewal of registration for a further full period, in accordance with paragraph 5.8 of the General Regulations.

### **Occasional students**

2.11 A student who has decided not to register for the full LLB degree may apply to register as an Occasional student (see also General Regulations).

2.12 Occasional students may not make more than two attempts at any subject. The maximum period of registration for Occasional students is four years.

### **Supplementary subjects**

2.13 An applicant who has already been awarded a LLB degree as an External student may apply to register for Supplementary subjects.

2.14 The mark(s) obtained in any Supplementary subject(s) will not affect the classification for the degree already awarded.

## **3. Rules of progression and reference** (see also paragraph 8 and 9)

### **Rules of progression – all Schemes and Routes**

3.1 Students are required to attempt, and satisfy the Examiners in, all constituent papers of each Part, Year or Level *on the same occasion* before they are permitted to progress to the next Part, Year or Level, except where students have been referred or re-referred (see paragraphs 3.16 to 3.19).

3.2 The whole examination (i.e. all constituent papers) of each Part, Year or Level must be taken on separate occasions (see paragraph 3.3).

3.3 Students are only permitted to attempt the examinations (including re-sits) for one Part, Year or Level per academic year.

### **Rules of progression - Scheme A**

3.4 Students registered under **Scheme A** must have passed the Intermediate examination before proceeding to Part I of the Final examination. Students referred in a subject at the Intermediate examination, will not be permitted to progress to Part I of the Final Examination until the referred subject is successfully completed.

3.5 Students granted credit for/exemption from (see paragraphs 4.4 and 4.5) up to **three** Intermediate subjects under **Scheme A** (i.e. partial credit/exemption) are required to satisfy the Examiners in the remaining papers of the Intermediate examination before progressing to Part I.

3.6 Students granted credit for/exemption from all **four** Intermediate subjects may proceed directly to Part I.

3.7 Students may not proceed to Part II of the Final examination until Part I has been successfully completed. Students referred in a subject at Part I of the Final examination will not be permitted to progress to Part II of the Final examination until the referred subject is successfully completed.

### **Rules of progression – Scheme B**

3.8 Students registered under **Scheme B** must have passed the First Year examination before proceeding to the Second Year examination. Students referred in a subject at the First Year examination will not be permitted to progress to the Second Year examination until the referred subject is successfully completed.

3.9 Students granted credit for/exemption from (see paragraph 4.4 and 4.8) **one** or **two** First Year subjects under **Scheme B** are required to satisfy the Examiners in the remaining papers of the First Year examination before progressing to the Second Year.

3.10 Students granted credit for/exemption from **three** or **four** First Year subjects may proceed directly to the Second Year.

3.11 Students may not proceed to the Third Year examination until the Second Year examination has been successfully completed. Students referred in a subject at the Second Year examination will not be permitted to progress to the Third Year examination until the referred subject is successfully completed.

3.12 Students may not proceed to the Fourth Year examination until the Third Year examination has been successfully completed. Students referred in a subject at the Third Year examination will not be permitted to progress to the Fourth Year examination until the referred subject is successfully completed.

### **Rules of progression – Graduate Entry Route A**

3.13 Students registered under **Graduate Route A** must have passed the Level I examination before proceeding to the Final examination. Students referred in a subject at the Level I examination will not be permitted to progress to the Final examination until the referred subject is successfully completed.

### **Rules of progression – Graduate Entry Route B**

3.14 Students registered under **Graduate Route B** must have passed the First Year examination before proceeding to the Second Year examination. Students referred in a subject at the First Year examination will not be permitted to progress to the Second Year examination until the referred subject is successfully completed.

3.15 Students registered under **Graduate Route B** must have passed the Second Year examination before proceeding to the Third Year examination. Students referred in a subject at the Second Year examination will not be permitted to progress to the Third Year examination until the referred subject is successfully completed.

#### **Reference – all Schemes and Routes**

3.16 The Board of Examiners has the discretion to refer a student in **one** subject only, in accordance with paragraphs 3.4 to 3.15. The Board will recommend that a student be referred *only* if their failure in the relevant subject was not serious.

3.17 A student who passes the referred subject will be permitted to progress to the next Part, Year or Level of the degree. A student who fails the referred subject will be 're-referred'.

3.18 A student who passes the re-referred subject will be permitted to progress to the next Part, Year or Level of the degree. A student who fails the re-referred subject will be regarded as having failed the examination for the relevant Part, Year or Level as a whole and this result will count towards the maximum number of attempts permitted (see paragraph 6.1). A student who fails the re-referred subject will not be permitted to progress to the subsequent examination until the relevant Part, Year or Level is successfully completed as a whole. Students will not be permitted to attempt the examination if the maximum number of attempts for that examination has been reached (see paragraph 6.1).

3.19 A student who is referred in an optional subject may change their choice of option for that subject (if applicable) provided that they do not offer a subject that they have already passed.

#### **Reference - Scheme A and Graduate Entry Route A**

3.20 Students who fail to satisfy the Examiners in a single subject at either the Intermediate or Part I examination for **Scheme A** or the Level I examination for **Graduate Entry Route A** may be referred in that subject.

3.21 A student who, having been awarded exemption or credit at the Intermediate examination (**Scheme A**), is required to take only **two** subjects and fails **one** subject marginally will not be referred but will be required to re-enter for both subjects at any subsequent attempt.

3.22 There is no provision for reference (but see paragraph 2 under Scheme of award) at the Part II examination under **Scheme A** or at the Final examination under **Graduate Entry Route A**.

#### **Reference – Scheme B and Graduate Entry Route B**

3.23 Students who fail to satisfy the Examiners in a single subject at the First, Second or Third Year examination under **Scheme B** or at the First or Second Year examination under **Graduate Entry Route B** may be referred in that subject.

3.24 A student who, having been awarded exemption or credit at the First or Second Year examination (**Scheme B**) or credit at the Second Year examination (**Graduate Entry Route B**), is required to take only **two** subjects and fails **one** subject marginally will not be referred but will be required to re-enter for both subjects at any subsequent attempt.

3.25 There is no provision for reference (but see paragraph 2 under Scheme of award) at the Fourth Year examination under **Scheme B** or the Third Year examination under **Graduate Entry Route B**.

## **4. Entrance requirements and recognition of prior study**

### **Entrance requirements**

4.1 Applicants who wish to register for the LLB degree must satisfy the University's general entrance requirements (see paragraph 3 of the General Regulations).

4.2 Applicants will usually be considered to meet the English language requirements of the LLB on the basis that:

- their first language/mother tongue is English
- or** they provide satisfactory evidence showing that they have:
  - had substantial (minimum of 18 months) education (secondary or higher) conducted in English; **or**
  - had substantial (minimum of 18 months) work experience conducted in English; **or**
  - passed acceptable examinations in English equivalent to GCSE/GCE 'O' level English Language grade C; **or**
  - passed, at an appropriate level, a test of proficiency in English acceptable to the University.

Applicants who do not meet these entrance requirements may be considered at the discretion of the University.

4.3 Access to the internet is a requirement for all students registered with effect from **1 September 2007** or later. Students with an effective date of registration before **1 September 2007** will be required to have access to the internet by **1 September 2009** but, in the meantime, these students are strongly advised to access the internet regularly in order to benefit from a range of online support. Minimum computer requirements are provided in the Prospectus and Student handbook.

### **Recognition of prior study**

#### **Credit transfer into Scheme A or B (12 subjects) of the LLB**

4.4 Students who have undertaken part of an appropriate degree at a university acceptable to the University of London may apply to complete their studies for the LLB as an External student under **Scheme A** or **Scheme B**. Students may be considered for credit for subjects previously passed in accordance with the conditions specified in Schedule C of these Programme Regulations (see also paragraphs 4.5 to 4.8). Students applying for credit transfer who wish to obtain a Qualifying Law Degree should also refer to the conditions specified in paragraph 9 of Schedule C. The University awards credit in accordance with the Credit Transfer sections of the Guide to Academic Stage of Training issued by the professional bodies in respect of qualifying as a Barrister or a Solicitor in England and Wales.

4.5 Students may apply for credit transfer under **Scheme A** or **Scheme B** as indicated in paragraphs 4.6 to 4.8 and Schedule

C. There is **no** credit transfer in respect of any subjects under **Graduate Entry Route A** or **Graduate Entry Route B**.

4.6 Under **Scheme A**, students may apply for credit transfer in respect of study equivalent to the Intermediate examination or individual subjects contained therein.

4.7 A student who has been awarded credits in respect of examinations equivalent to the whole of the Intermediate examination under **Scheme A** may apply to offer at Part I of **Scheme A** an Intermediate subject which has not previously been studied, in lieu of any Part I subject previously passed as part of the examinations on which credit transfer was based. All such applications will be considered on an individual basis by the University. An application will **not** be considered after a student has made entry to the Part I examination. Where such permission is granted, the Intermediate level subject will be treated as a Part I subject for degree classification purposes.

4.8 Under **Scheme B**, students may apply for credit transfer in respect of study equivalent to, and up to the maximum of, **four** First Year subjects. Credit for three out of four subjects will be credited to the First Year examination of **Scheme B**. Credit for the remaining First Year subject will be credited to the Second Year examination.

### Recognition of prior study – Graduate entry

4.9 The following are eligible to apply for graduate entry:

- graduates holding a full First degree from a state University in the United Kingdom or another European country or in Australia, Canada, Hong Kong SAR, Israel, Malaysia, New Zealand, Singapore, Sri Lanka, South Africa or the West Indies
- graduates holding a full First degree from a regionally accredited institution in the USA
- graduates holding a full First degree from an Indian Institute of Technology or a four year full-time First degree from a recognised university or a three year full-time First degree from a limited number of acceptable universities in India
- Graduates holding a four-year full-time First degree from a limited number of acceptable universities in Vietnam.

Professional qualifications cannot be considered for graduate entry. Students with other degrees not listed above should seek advice from the External Admissions Office at the address in the prospectus. Degrees not listed above will be considered at the discretion of the University.

### Exemption for prior learning

4.10 Students who have obtained Level 6 of the Professional Higher Diploma in Law of the Institute of Legal Executives may be considered for exemption for prior learning for up to a maximum of four Intermediate subjects (also see paragraph 8 of Schedule C).

## 5. Assessment

(see also paragraphs 8 and 9)

5.1 Each subject of the LLB degree will be examined by **one** three-hour unseen written paper (*plus* 15 minutes reading time), with the exception of the **Laws Dissertation subject option** (see paragraph 8) and the Laws Skills Portfolio (see paragraph 9).

5.2 Examinations shall be completed without aids unless otherwise prescribed (see Schedule B). At their discretion, the Examiners may test students by means of oral questions.

5.3 Questions may be set on recent legislation and current proposals for law reform within the scope of the syllabus. Students will be expected to be familiar with developments in the law occurring up to **15 February** in the year of the examination.

5.4 All subjects of each examination must be taken on the same occasion except when the rules of credit/exemption and reference apply (see paragraphs 3.1 to 3.25).

5.5 All students must comply with the regulations for the conduct of examinations set out in paragraph 10 of the General Regulations. The following additional provisions also apply to examinations for the LLB degree.

5.6 Statutes and other materials may be brought into the examination room for examinations in accordance with the rules given in Schedule B.

5.7 A definitive list of statutes and other materials permitted in the examination room will be sent out with the admission notice/timetable.

### Date of examinations

#### Intermediate, Level I and First Year examinations

5.8 The Intermediate examination under **Scheme A**, the Level I examination under **Graduate Entry Route A** and the First Year examination under **Scheme B** or **Graduate Entry Route B** will take place in **late May/early June** each year.

5.9 Additional examination sessions are available to the following students (see also paragraphs 5.16 to 5.24):

- students who have been referred or re-referred in the May/June examinations (see paragraphs 5.16 and 5.20)
- students who have been given permission by the Board of Examiners to re-sit the relevant Part, Year or Level as a whole (see paragraphs 5.16 to 5.24)
- exceptionally, students who were unable to take the examination in late May/early June due to sudden illness, bereavement or for reasons of employment. Permission to enter is considered on an individual basis and is at the discretion of the University (see paragraphs 5.17 and 5.22)

These additional examination sessions will take place in London, Cork and Dublin in **September** each year, and overseas centres in **late October/early November** each year.

#### Part I, Second Year and Third Year examinations

5.10 Part I of the Final examination under **Scheme A**, the Second Year examination under **Scheme B** or **Graduate Entry Route B** and the Third Year examinations under **Scheme B** will take place in **late May/early June** each year.

5.11 Additional examination sessions are available to the following students (see also paragraphs 5.16 to 5.24):

- students sitting in the UK, Republic of Ireland or in overseas centres who have been referred or re-referred in the May/June examinations (see paragraphs 5.16 and 5.20)
- students sitting in the UK or in the Republic of Ireland *only*, who have been given permission by the Board of Examiners to re-sit the relevant Part, Year or Level as a whole (see paragraph 5.16). Students who sat the examinations in late May/early June in overseas centres will be required to wait until the following May to re-sit the relevant Part, Year or Level as a whole.

- exceptionally, students sitting in the UK or in the Republic of Ireland *only*, who were unable to take the examination in late May/early June due to sudden illness, bereavement or for reasons of employment. Permission to enter is considered on an individual basis and is at the discretion of the University (see also paragraphs 5.17)

These additional examination sessions will take place in London, Cork and Dublin in **September** each year, and overseas centres in **late October/early November** each year.

## Part II, Final, Third and Fourth Year examinations

5.12 Part II of the Final examination under **Scheme A**, the Final examination under **Graduate Entry Route A**, the Third Year examination under **Graduate Entry Route B** and the Fourth Year examination under **Scheme B** will take place once each year, and will normally be held in **late May/early June** (all centres). There are no additional examinations sessions for these examinations.

## Examinations in September

5.13 A re-sit of the Intermediate and Part I examinations under **Scheme A**, the Level I examination under **Graduate Entry Route A**, the First, Second, and Third Year examinations under **Scheme B**, and the First and Second Year examinations under **Graduate Entry Route B** is held each year in September for students who, in the opinion of the Examiners, failed these examinations in May by only a narrow margin. These re-sit examinations are held in London, Cork or Dublin only for students who took the May examinations in the United Kingdom or in the Republic of Ireland. Permission to enter is limited and is at the discretion of the University. Students who have been referred or re-referred in a paper at the May examination may sit this paper in September if they wish, or wait until the following May.

5.14 Exceptionally, students who have not sat the Intermediate and Part I examinations under **Scheme A**, the Level I examination under **Graduate Entry Route A**, the First, Second, and Third Year examinations under **Scheme B**, and the First and Second Year examinations under **Graduate Entry Route B** in May may apply to sit these examinations in September. These examinations are held in London, Cork or Dublin only for students in the United Kingdom or in the Republic of Ireland. Permission to enter is limited and is at the discretion of the University. Permission to do so may be given in circumstances such as sudden illness, bereavement or for reasons of employment. Any application for permission to sit in September must be accompanied by written documentation such as a medical certificate or a letter from an employer. Under no circumstances will permission be given on the grounds of conflicting examination dates for other qualifications.

5.15 Students at the examinations specified in paragraphs 5.16 and 5.17 may be referred in accordance with the provisions of paragraphs 3.16 to 3.25. If a student obtains the result 'Retired' or 'Fail' at an examination in September the attempt will count towards the maximum number of attempts permitted (see paragraph 6.1).

5.16 Re-sit examinations that take place in September are governed by the previous year's Regulations.

## Examinations in late October/early November

5.17 Re-sit examinations are held in late October/early November each year, for the Intermediate and Part I

examinations under **Scheme A**, the Level I examination under **Graduate Entry Route A**, the First, Second, and Third Year examinations under **Scheme B**, and the First and Second Year examinations under **Graduate Entry Route B**. These examinations are open only to students who sat the May examination in a country outside the United Kingdom or the Republic of Ireland and, except as provided in paragraph 5.21, only to students who were referred or re-referred. The examinations will be held only in those countries where the Overseas Examination Centre is prepared to conduct them; it is possible that only one centre in each country will be designated for this purpose. Students who have been referred in a paper at the May examination may sit this paper in October/November if they wish, or wait until the following May.

5.18 Where the Examiners have been able to determine the results for the overseas students concerned in sufficient time a full re-sit examination will also be held in late October/early November each year, for the Intermediate examination under **Scheme A**, the Level I examination under **Graduate Entry Route A**, the First and Second Year levels under **Scheme B** and First Year level under **Graduate Entry Route B**. This examination is open only to students who, in the opinion of the Examiners, failed the May examination by a narrow margin in a country outside the United Kingdom or the Republic of Ireland. The examination will be held only in those countries where the Overseas Examination Centre is prepared to conduct it; and it is possible that only one centre in each country will be designated for this purpose. Permission to enter is limited and is at the discretion of the University.

5.19 Exceptionally, students who have not sat the Intermediate examination under **Scheme A**, the Level I examination under **Graduate Entry Route A**, the First and Second Year examinations under **Scheme B** or the First Year examination under **Graduate Entry Route B** in May may apply to sit these examinations in October/November. Permission to do so is limited and is at the discretion of the University. Permission to enter will be given only rarely and only in circumstances such as sudden illness, bereavement or for reasons of employment. Any application for permission to sit in October/November must be accompanied by written documentation such as a medical certificate or a letter from an employer. Under no circumstances will permission be given on the grounds of conflicting examination dates for other qualifications. The examination will be held only in those countries where the Overseas Examination Centre is prepared to conduct it, and it is possible that only one centre in each country will be designated for this purpose.

5.20 Students at the examinations specified in paragraphs 5.20 to 5.21 may be referred in accordance with the provisions of paragraphs 3.16 to 3.25. If a student obtains the result 'Retired' or 'Fail' at an examination in October/November the attempt will count towards the maximum number of attempts permitted (see paragraph 6.1).

5.21 Re-sit examinations that take place in October/early November are governed by the previous year's Regulations.

## 6. Number of attempts permitted (see also paragraphs 8 and 9)

6.1 The maximum number of attempts permitted at any examination of the LLB degree is **four** (but see paragraph 2.5). Students who receive a result of 'Pass', 'Fail' or 'Retired' at any examination will be considered to have made an attempt.

6.2 The result 'Retired' is given to a student who is absent from one or more papers, and is required to take all **four**

subjects (Scheme A and Route A) or all **three** subjects (Scheme B and Route B) on re-entry to the examination. Students who are absent from all papers are given the result 'not up' and the entry does **not** count as one of the maximum number of permitted attempts.

6.3 Attempts made under one Scheme or Route prior to transfer to another Scheme or Route count as attempts as indicated in Schedule C.

6.4 The result 'referred' or 're-referred' (see paragraphs 3.16 and 3.17) does not count as an attempt at the examination. Students may be examined on **one** occasion in a 'referred' subject *and* **one** further occasion if they are 're-referred' in the subject.

6.5 A student who fails a subject in which they have been 're-referred' will be regarded as having failed the whole examination for the relevant Part, Year or Level as a whole, and this result will count towards the maximum number of attempts permitted.

6.6 Once a student has successfully completed the examination for any Part, Year or Level of the degree, he or she may not make a further attempt at that examination (or any subject within that examination) for any reason, with the exception as indicated in paragraph 2.13. In addition, students who have been referred or re-referred in a subject, will **not** be permitted to make a further attempt at the remaining subjects for that Part, Year or Level.

6.7 In the case of students who transfer their registration from the University of London Diploma in Law to the LLB degree, any previous attempts at the examinations for the Diploma in Law will count towards the number of attempts permitted for the Intermediate, First Year or Level I examinations for the LLB degree.

6.8 Occasional students may not make more than **two** attempts at any subject.

6.9 A student may not make more than **two** attempts at a Supplementary subject.

## 7. Fees

7.1 The fees payable to the University for the LLB degree are as follows:

**Application handling fee:** payable by all applicants in order to be considered for registration.

**Credit transfer/exemption application fee:** payable by applicants in order to be considered for credit transfer or exemptions.

**Registration fee:** payable by applicants who are accepted for their chosen degree, in order to be registered as an External student.

**Continuing registration fee:** payable by 1 September in the second and subsequent year of registration, in order to maintain registration. Payment for the **Law Skills Pathways** must be made with the Continuing registration fee.

**Examination entry fee:** in order to be entered for an examination (see also paragraph 7.3).

7.2 The fees payable in the 2008-2009 academic year are:

<b>Degree students</b> (all Schemes or Routes)	
Application handling fee	£56
Credit transfer/exemption application fee (per subject)	£30
Full year's transfer fee	£120

Registration fee	£697
Continuing registration fee	£285

### Occasional students

Application handling fee	£56
Registration fee	£298
Continuing registration fee	£145

### Supplementary subjects

Registration fee	£298
Continuing registration fee	£145

### Scheme A

Intermediate examination	£477
- three subjects only*	£477
- two subjects only*	£307
- one subject only*	£191
Part I or Part II	£477
Referred subject	£191

### Graduate Entry Route A

Level I	£477
Referred subject	£191
Final examination	£661

### Scheme B and Graduate Entry Route B

First Year examination	£477
- two subjects only*	£307
- one subject only*	£191
Second Year	£477
- two subjects only*	£307
Third or Fourth Year	£477
Referred subject	£191

### Laws Skills Pathway 1 and Laws Skills Pathway 2

Laws Skills Pathway 1 (dissertation)	£220
Laws Skills Pathway 2 (research project)	£150

### Supplementary subjects and Occasional students

Examination fee (each subject)	£184
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\* These fees apply only to students who have been granted credit/exemption.

7.3 A fee is normally levied by all examination centres (other than London) and Overseas Examination Centres. This fee is payable by students each time they make an examination entry. The University cannot be responsible for this fee nor can it influence the level of fee charged.

## Refunds

7.4 Registration and continuing registration fees will not be refunded except as permitted in paragraph 12 of the General Regulations provided that the student has not already entered the Part II examination under **Scheme A** (Final examination under **Graduate Entry Route A**) or the Fourth Year examination under **Scheme B** (Third Year examination under **Graduate Entry Route B**). Examination entry fees are **not** refundable nor can they be transferred from one examination to a later one. No other fees are refundable (see paragraph 12 of the General Regulations).

## 8. Laws Dissertation subject option

8.1 Notwithstanding paragraphs 3 to 6, the following rules apply to the **Laws Dissertation subject option** (see also the syllabus in Schedule B).

8.2 The **Laws Dissertation subject option** is available only to students who are **both** in their final year of the LLB degree **and** who are seeking a Qualifying Law Degree, as indicated by past or concurrent registration for EU law.

8.3 Legal subject areas available for research for the **Laws Dissertation subject option** in 2008-2009 are:

- Common law reasoning and institutions
- Contract
- Criminal law
- EU law
- Public law
- Tort

Only research in these subject areas is permitted for the 2008-2009 academic year. Available legal subject areas may change from year to year (see the current version of the **Laws Dissertation subject option** syllabus).

8.4 A research proposal for the dissertation must be submitted by **15 November** in the academic year in which the subject is being taken. Responses to the proposal will be sent from the University in electronic form. If the response to the proposal is 'approved', the student may continue. If the response to the proposal is 'not approved: revision needed', then the student is advised to make the necessary revisions, but is not required to re-submit. If the response in 'not approved', the student may not continue with the subject option and may choose a different subject.

8.5 The **Laws Dissertation subject option** contributes to the final degree classification and is assessed by:

- (a) a 10,000 word dissertation submitted to the University in electronic form by **1 May** in the academic year in which the subject is being taken (weighted at 90%) **and**
- (b) a one hour 40 minutes unseen written examination paper (weighted at 10%).

8.6 Where a student receives the result of 'fail' for the dissertation examination, they will be deemed to have failed the subject.

8.7 Where a student receives the result of 'fail' for the dissertation element only, and the fail is not serious (see Schedule D), they may submit a revised version of the dissertation by the date specified in the response from the University.

8.8 Where a student fails the subject and chooses to re-take, it must be on a different research topic.

8.9 The maximum number of attempts for the **Laws Dissertation subject option** is **four**.

8.10 By exception to paragraph 3.2, where students have satisfied the examiners in both the dissertation and the dissertation examination but have failed other subjects in the Part, Level or Year, they are **not** required or permitted to re-take the **Laws Dissertation subject option**.

8.11 Where a student is working on a dissertation with supervision, feedback from supervisors is not an examination offence, but the work itself must be written solely by the student submitting the dissertation. The dissertation will be checked using anti-plagiarism software.

## 9. Laws Skills Pathways

9.1 **Laws Skills Pathways 1 and 2** are assessed by:

- (a) a Laws Skills Portfolio submitted to the University in electronic form by **15 May** in the final academic year of study **and**
- (b) a one hour 40 minutes unseen written examination paper.

9.2 Legal subject areas available for research for the Laws Skills Portfolio in 2008-2009 are:

- Common law reasoning and institutions
- Contract
- Criminal law
- EU law
- Public law
- Tort

Subject to the approval of the Laws Consortium, you may be permitted to undertake a research essay on a legal subject area not listed above. Applications should be made in writing to the Laws Consortium by the 1 February. Available legal subject areas may change from year to year (see the current version of the Laws Skills Portfolio syllabus)

9.3 The legal subject area must be indicated on the examination entry form.

9.4 The Laws Skills Portfolio and examination paper are assessed as 'satisfactory' or 'unsatisfactory'.

9.5 Where a student receives the result of 'unsatisfactory' for the Portfolio examination, they will be deemed to have failed the Pathway. Such students may re-take the Portfolio on a different research topic.

9.6 Where a student receives the result of 'unsatisfactory' for the Portfolio only, they may re-submit by the date specified in the response from the University.

9.7 The Laws Skills Pathways do not count towards the final degree classification. Where a student receives the result of 'unsatisfactory' for either Pathway, they are not required to re-take the whole examination (i.e. all constituent papers) for that academic year.

9.8 The maximum number of attempts for the Laws Skills Pathways is **three**.

9.9 Team work, and feedback, for the purposes of the Laws Skills Portfolio involves assistance from other people and is not an examination offence (see General Regulation paragraph 10.14) but the work itself must be written solely by the student submitting the Laws Skills Portfolio (see General Regulation paragraph 10.13).

# Schedule A / Degree structure

## Scheme A

### Intermediate examination

*Common law reasoning and institutions [265 0030]*  
(students registered with effect from 1 May 2007 or earlier)  
*Common law reasoning and institutions [265 0031]*  
(students registered with effect from 1 Sept 2007 or later)  
*Criminal law [265 0010]*  
*Elements of the law of contract [265 0040]*  
*Public law [265 0020]*



### LLB Final examination Part I

*Land law [266 0003]*  
*Law of tort [266 0001]*  
*Law of trusts [266 0002]*  
*Optional subject*



### LLB Final examination Part II

*Jurisprudence and legal theory [267 0005]*  
*Optional subject*  
*Optional subject*  
*Optional subject*

### Scheme A optional subjects

#### Part I or II

*Administrative law [266 0008]*  
*Civil and criminal procedure [266 0004]*  
*Commercial law [266 0017]*  
*Company law [266 0021]*  
*Criminology [266 0025]*  
*EU law [266 0024] †*  
*Evidence [266 0007]*  
*Family law [266 0019]*  
*History of English language [266 0012]*  
*International protection of human rights [266 0029]*  
*Introduction to Islamic law [266 0028]*  
*Labour law [266 0018]*  
*Public international law [266 0013]*

#### Part II only

*Conflict of laws [267 0014]*  
*Intellectual property [267 0026]*  
*Laws Dissertation subject option [266 0200] ◊*  
*Succession [267 0016]*

## Scheme B

### First Year

Any **three** of the following subjects:

*Common law reasoning and institutions [265 0030]*  
(students registered with effect from 1 May 2007 or earlier)  
*Common law reasoning and institutions [265 0031]*  
(students registered with effect from 1 Sept 2007 or later)  
*Criminal law [265 0010]*  
*Elements of the law of contract [265 0040]*  
*Public law [265 0020]*



### Second Year

The remaining subject from the First Year list not already taken plus **two** of the following subjects:

*Land law [266 0003]*  
*Law of tort [266 0001]*  
*Law of trusts [266 0002]*



### Third Year

The remaining subject from the Second Year list not already taken plus:

*Optional subject*  
*Optional subject*



### Fourth Year

*Jurisprudence and legal theory [267 0005]*  
*Optional subject*  
*Optional subject*

### Scheme B optional subjects

#### Third Year or Fourth Year

**Third and Fourth year options:**

*Administrative law [266 0008]*  
*Civil and criminal procedure [266 0004]*  
*Commercial law [266 0017]*  
*Company law [266 0021]*  
*Conflict of laws [267 0014]*  
*Criminology [266 0025]*  
*EU law [266 0024] †*  
*Evidence [266 0007]*  
*Family law [266 0019]*  
*History of English language [266 0012]*  
*Intellectual property [267 0026]*  
*International protection of human rights [266 0029]*  
*Introduction to Islamic law [266 0028]*  
*Labour law [266 0018]*  
*Public international law [266 0013]*  
*Succession [267 0016]*

**Fourth Year option only:**

*Laws Dissertation subject option [266 0200] ◊*

**Notes:**

- ◇ Currently this option is available only to students who wish to obtain a Qualifying Law Degree, as indicated by previous or concurrent registration for EU law.
- **Laws Skills Pathways 1 and 2** are available only to students who wish to obtain a Qualifying Law Degree, as indicated by previous or concurrent registration for EU law.

- † Students are required to satisfy the Examiners in EU law for Qualifying Law Degree status (see paragraph 2.6).
- Students must read this Schedule in conjunction with paragraph 2 of the Programme Regulations and with Schedule B.
- The examination codes are appended to the subject titles and these codes should be used when completing examination entry forms.

**Decisions for students seeking a Qualifying Law Degree**

Scheme A	Scheme B	Graduate entry route A	Graduate entry route B
2 <sup>nd</sup> or 3 <sup>rd</sup> year of study	3 <sup>rd</sup> or 4 <sup>th</sup> year of study	2 <sup>nd</sup> year of study	
Register for the optional subject, EU law	Register for the optional subject, EU law	Register for the optional subject, EU law	
		Choose <b>Laws Skills Pathway 1</b> or <b>Laws Skills Pathway 2*</b>	
3 <sup>rd</sup> year of study	4 <sup>th</sup> year of study		3 <sup>rd</sup> year of study
Choose <b>Laws Skills Pathway 1</b> or <b>Laws Skills Pathway 2*</b>	Choose <b>Laws Skills Pathway 1</b> or <b>Laws Skills Pathway 2*</b>		Register for the optional subject, EU law
			Choose <b>Laws Skills Pathway 1</b> or <b>Laws Skills Pathway 2*</b>

\* **Laws Skills Pathway 1:** register for the Dissertation optional subject and complete the Laws Skills Portfolio.  
**Laws Skills Pathway 2:** undertake a small-scale separate research project and complete the Laws Skills Portfolio























































